



**Leon N. Wilmot**  
*Sheriff of Yuma County*

## **Yuma County Sheriff's Office**

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# **REQUEST FOR PROPOSAL**

A Solicitation for Bids for:

## **Yuma County Sheriff Air Support**

**LEON N. WILMOT, SHERIFF  
COUNTY OF YUMA  
STATE OF ARIZONA**

Date of Release: March 13, 2023

## Yuma County Sheriff

### Request for Proposals

The Yuma County Sheriff ("Sheriff") is soliciting Proposals, from qualified vendors to supply all equipment, supplies, and necessary personnel for the following project;

#### Yuma County Sheriff Air Support

Sealed proposals shall be received no later than **5:00 p.m., Local Time, on March 31, 2023, at the Yuma County Sheriff's Office ("YCSO"), 141 S. 3<sup>rd</sup> Avenue, Yuma, AZ 85364.**

#### I. PURPOSE

The purpose of this Request for Proposal ("RFP") by Sheriff is to solicit sealed proposals from qualified vendors to provide a turbine engine rotorcraft, inclusive of all personnel, maintenance requirements, aircraft fuel, and recertification requirements for a period of three (3) years, for a minimum of 240 scheduled flight hours per fiscal year (July 1 to June 30).

#### II. TIMELINE

- 1. Questions/Requests for Clarification:** Vendors must submit any questions about this RFP no later than **March 27, 2023 at 5:00 p.m.** Any questions/requests for clarification must be submitted in writing to Lt. Jay Carlson at [Jay.Carlson@ycso.yumacountyaz.gov](mailto:Jay.Carlson@ycso.yumacountyaz.gov). Answers/clarifications provided by YCSO will be vendor-neutral and provided in writing to all offers within two (2) days of receipt on **March 29, 2023.**
- 2. Deadline for Proposal Submission:** Vendors must submit their complete proposal no later than **March 31, 2023 at 5:00 p.m.,** in writing to the address indicated above. Mailed proposals must be received by YCSO no later than the time indicated above. YCSO will not be responsible for any lost or late arriving proposals sent via US Postal Service or any other delivery service.
- 3. Contract Award:** YCSO intends to award a contract to a qualified vendor by **April 19, 2023.**
- 4. Anticipated Start Date: May 15, 2023**

#### III. PROPOSAL REQUIREMENTS

Proposals shall provide information necessary for YCSO to evaluate the qualifications, experience, and expertise of the vendor and any sub consultants to perform the work required or supply the equipment in the Scope of Work.

The vendor is to make a written proposal which presents an understanding of the work to be performed. The proposal should demonstrate and provide evidence that the vendor has the capabilities, professional expertise, and experience to provide the necessary equipment

and/or services as described in this RFP. The vendor shall ensure that all information required herein is submitted with the proposal. All information provided should be verifiable by documentation requested by the YCSO. Failure to provide all information or inaccuracy or misstatement may be sufficient cause for rejection of the proposal.

In addition to the above, all proposals must comply with the following:

1. Vendors must submit proposals in a single sealed envelope. Contents must be clearly marked "YCSO Air Support Project Proposal".
2. Proposals shall not exceed 35 pages.
3. For joint ventures, vendors must indicate the work and estimated percentage of the total project to be performed by each participant.
4. Only proposals received by the deadline indicated above will be given consideration.
5. All of the proposals shall remain firm and open for a period of ninety (90) days from the date of opening. YCSO reserves the right to further negotiate after proposals are opened with any potential consultants if deemed necessary.

**USE OF BRAND NAMES:** Unless otherwise provided in this solicitation, the name of a certain brand, make, or manufacturer does not restrict vendors to the specific brand, make, or manufacturer named, but conveys the general style, type, character, and quality of the article desired. Any article which YCSO, in its sole discretion, determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. The vendor is responsible to clearly and specifically identify the product being offered and to provide sufficient descriptive literature, catalog cuts, and technical detail to enable YCSO to determine if the product offered meets the requirements of the solicitation. This is required even if offering the exact brand, make, or manufacturer specified. Failure to furnish adequate data for evaluation purposes may result in declaring a proposal nonresponsive. Unless the vendor clearly indicates in its proposal that the product offered is an "equal" product, such proposal will be considered to offer the brand name product referenced in the solicitation, if any.

#### **IV. EVALUATION CRITERIA**

A selection committee from YCSO will review all of the proposals and make a recommendation to the Yuma County Board of Supervisors based on these criteria:

1. The ability of the vendor to meet the Mandatory Requirements set forth in Section V.A below (*40 Points*)
2. Whether the vendor is able to meet the Preferences set forth in Section V.B below (*10 Points*)
3. The cost of the project (see Section V.C below) (*50 Points*)

Additional Information may be requested by YCSO.

YCSO reserves the right to accept, negotiate, or reject any or all proposals.

## **V. SCOPE OF WORK**

To provide an aerial surveillance platform to be used in search and rescue activities, smuggling interdiction and other law enforcement related activities.

### **A. Mandatory Requirements**

1. Vendor to provide a pilot plus five (5) passenger turbine engine rotorcraft capable of a minimum of 2.5 hours continuous flight time for law enforcement or search and rescue operations.
2. The rotorcraft must be available to YCSO a minimum of 480 flight hours per year.
3. Aircraft must have a useful load of 2200 pounds or greater
4. Aircraft must have a minimum external load of 2550 pounds or greater
5. Vendor to provide pilot staff who must have commercial and instrument ratings and a minimum of 2,000 hours of total flight time, of which 1,000 hours must be in a turbine engine rotorcraft.
6. Provide annual pilot recurrent training
7. Aircraft must be based in Yuma County, with hanger or storage at the Yuma Airport
8. Must provide airframe and engine log books for review upon demand
9. Vendor to provide all aircraft maintenance in accordance with 14 CFR part 135 standards.
10. Vendor to supply all aircraft fuel.
11. Vendor must have been in business and remained accident free for a minimum of three (3) continuous years.
12. Vendor must possess, or procure prior to any contract award, and maintain during the duration of the contract at least the minimum liability insurance required by 14 CFR part 205 with Yuma County listed as an additional insured. All required insurance coverage shall be documented in Certificates of Insurance and provide that Yuma County shall be notified at least 30 days in advance of cancellation, nonrenewable, or adverse change. New Certificates of Insurance shall be provided to Yuma County at least 15 days prior to coverage renewals. If requested by Yuma County, the vendor shall furnish complete copies of its insurance policies, forms, and endorsements.

### **B. Preferences**

1. Law Enforcement radio interface.
2. Pilot staff with prior law enforcement, search and rescue, or emergency medical service experience.
3. Management staff with prior law enforcement, search and rescue, or emergency medical service experience.
4. Rotorcraft lift capability to extract injured persons.
5. Ability to provide backup helicopter in the event of extended maintenance down time.

### **C. Cost of Project and Payment Terms**

The vendor must provide a total cost of the project in their proposal. YCSO intends any contract payment terms to be as follows:

1. Four (4) year agreement to be invoiced and paid annually, beginning July 1, 2023
2. Payment will be made within 35 days of invoices received,
3. Amount due prior to July 1, 2023 will be prorated, invoiced, and paid upon receipt of a fully executed contract.

### **VI. CONTRACT TERM**

It is the intent to award a contract no later than May 1, 2023 with a four (4) year term. Quoted prices shall remain firm for the term of the contract.

### **VII. AWARD OF CONTRACT**

YCSO desires to award to one qualified vendor for all services. The award documentation will subsequently be followed by a contract incorporating by reference all the requirements, terms, and conditions of the solicitation and the Offeror's proposal, unless changes are mutually agreed upon by YCSO and the selected vendor during contract negotiations.

### **VIII. GENERAL TERMS**

**CANCELLATION OF THE CONTRACT:** YCSO may terminate any agreement resulting from this solicitation at any time, for any reason or for no reason, upon thirty days advance written notice to the vendor. In the event of such termination the vendor shall be compensated for services and work performed prior to termination.

**NON-APPROPRIATION:** Vendor acknowledges that any contract awarded as a result of this RFP is contingent upon the availability of public funds. In the event that public funds are unavailable and not appropriated for the performance of Yuma County's obligations under a contract, then the contract may be terminated or reduced in scope.

**COMPLIANCE WITH LAWS AND REGULATIONS:** The successful vendor shall comply with all applicable Federal, State, and Local laws and regulations and any applicable Yuma County/YCSO rules and policies. To the extent applicable under A.R.S. § 41-4401, the vendor and any subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees and compliance with the E-verify requirements under A.R.S. § 23-214(A). The vendor shall further ensure that each subcontractor who performs any work for Yuma County under any awarded contract likewise shall comply with the State and Federal Immigration Laws.

**ISREAL BOYCOTT CERTIFICATION:** If vendor engages in for-profit activity and has 10 or more employees, it hereby certifies that it is not currently engaged in, and agrees

for the duration of any contract awarded to not engage in, a boycott of goods or services from Israel as defined by A.R.S. § 35-393.01. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant thereto.

**RELATIONSHIP OF PARTIES:** The successful vendor will be an independent contractor of Yuma County. Vendors represent that it will secure at its own expense, all personnel required to perform the services under a contract awarded pursuant to this RFP. Such personnel shall not be employees of or have any contractual relationship with Yuma County. All personnel engaged to work under a contract awarded pursuant to this RFP shall be fully qualified and shall be authorized or permitted under state and local law to perform such services. It is further agreed by the successful vendor that it shall obey all state and federal statutes, rules, and regulations which may be applicable to the services called for under any contract awarded pursuant to this RFP. Neither the successful vendor nor any employee of the successful vendor shall be deemed an officer, employee, or agent of Yuma County.