



YUMA COUNTY RECRUITMENT ANNOUNCEMENT

Position: Detention General Education Teacher
Department: Sheriff's Office
Classification: Non-Exempt, Eligible for overtime compensation
Salary: \$25.10 - \$31.38/ hr. D.O.Q.
Grade: 12
Close Date: Open Until Filled

THE COUNTY OF YUMA DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY

NATURE OF WORK: Under general supervision, performs professional work of moderate difficulty providing general education services to prisoners within the Yuma County Detention Center. This position has department specific responsibility.

EXPERIENCE & EDUCATION: Bachelor's degree in education, or a closely related field; AND one (1) year of progressively responsible experience in formal classroom and individual teaching experience; OR an equivalent combination of education and experience.

SPECIAL REQUIREMENTS: Must be certified education teacher with the State of Arizona. Required to successfully complete a background check, polygraph, and drug test prior to appointment; must possess and maintain a valid Arizona driver's license.

The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities and requirements.

****NOTE****

Reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any stage of the recruitment process. Requests for accommodation must be made through the Yuma County Human Resources Department in advance of the event, or as soon as practical, so that necessary arrangements can be made (928) 373-1013 OR TDD (928) 373-1013.

Apply:
Yuma County Human Resources - 198 S. Main St., Yuma, AZ 85364
Phone: (928) 373-1013 Fax (928) 373-1153 Job Line (928) 373-6090
Website: www.yumacountyaz.gov
See Reverse Side For More Information

Detention General Education Teacher

EXAMPLES OF WORK: (*Illustrative Only*): Provides general education to prisoners in an individual and classroom setting within the Detention Center; assists in the special education referral and verification process to identify prisoners' eligibility for special education services in accordance with state and Federal requirements; implements Individual Education Plans (IEP) developed by the Detention Special Education Teacher; conducts classes, workshops, and demonstrations to teach principles, techniques, procedures and methods of designated subjects; presents and facilitates lectures and discussions; participates in reviews concerning academic progress of low performing students; develops, prepares, analyzes, and reviews state mandated curriculum; prepares lessons plans and assignments; provides learning tools and the use of appropriate visual aids suitable for a Detention environment; evaluates prisoners' educational needs and progress; identifies and implements strategies to enhance prisoners' learning; administers and grades tests, reports and work assignments; documents and maintains records and files on prisoners' progress, activities, attendance, and grades in accordance with state and Federal requirements; orders, stores, and inventories books, materials and supplies; may be required to testify in court; assures compliance with county, state, and Federal laws, rules, regulations, policies and procedures pertaining to educational services within the Detention Center; researches community resources; prepares state mandated reports and statistical data for internal and external resources; responds appropriately in a timely manner to educational inquiries made from schools, legal guardians, and other relevant agencies while adhering to confidentiality regulations; assures compliance with county, state, and Federal laws, rules, regulations, and departmental policies and procedures pertaining to prisoners in the Detention Center; regular and reliable attendance is required; performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of: County policies and procedures; Federal, state, and county laws related to inmates, and Sheriff's Office detention facility policy and procedures; principles, methods, and specialized techniques in teaching and instructing individuals in a classroom setting and individually; reporting requirements for general education programs; selection techniques; principles and practices of classroom leadership and supervision; adult/youth learning theory and principles, teaching material evaluation, and curriculum development procedures; theoretical methods relating to educational assessment and measurement principles; behavior patterns of incarcerated persons, and various social, economic, and cultural backgrounds; required detention and security training; specialized computers and software to prepare reports and maintain databases; community resources.

Skills in: teaching, instructing and evaluating prisoner education; administering tests and grading; maintaining up-to-date knowledge in the field of general education, including current issues, instructional strategies, and service delivery models; analyzing and evaluating prisoners' educational needs, identifying problems and developing feasible solutions; working independently with minimal supervision and exercising independent judgment; dealing impartially with people of different social, economic, and ethnic backgrounds; following and communicating written and verbal instructions

Ability to: work with prisoners with varying degrees of educational functioning abilities; establish and maintain cooperative and effective working relationships with supervisors, employees, other agencies, prisoners and their families; maintain a cohesive school atmosphere conducive to learning and maintaining adherence to classroom behavioral expectations; perform the essential functions of the position with or without reasonable amount of accommodation.

Detention General Education Teacher

Work Environment/Physical Demands:

- Work is mainly performed in a secure detention facility classroom setting and in a general office environment.
- Visual and muscular dexterity to operate: computer equipment, telephone, and a two-way radio.
- Direct inmate contact.
- Sitting for long periods of time.
- May occasionally lift, carry, push and/or pull objects up to 40 pounds. May be required to bend, stretch, stoop, reach, crawl, and climb stairs in order to access or file records.
- Annual TB skin testing.

EOE/AA/ADA/M/F/V/D
DRUG FREE WORKPLACE

Apply:
Yuma County Human Resources - 198 S. Main St., Yuma, AZ 85364
Phone: (928) 373-1013 Fax (928) 373-1153 Job Line (928) 373-6090
Website: www.yumacountyaz.gov
See Reverse Side For More Information